



# WILDS LODGE SCHOOL

## Behaviour and Welfare Assistant Job Description

**Responsible to:** Behaviour and Welfare Lead and Head of School

**Working Days:** Monday - Friday, 8.30am - 4.30pm

**Contract:** Term-time only

**Salary:** £22,000 per annum

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### Overview

The Behaviour and Welfare Assistant will be accountable for the highest standards of behaviour of pupils at Wilds Lodge School, including;

- Involvement in developing and enhancing the behaviour management skills of staff working across the school and setting targets for improvement
- Implementing agreed strategies to manage and improve the behaviour of students in the school
- Delivering 1:1 and small group behaviour support when necessary

### Main functions:

- Plan, prepare and coordinate support of individual students following incidents
- Advise and work with staff when offering in-class support strategies - Provide on-call response to support teaching staff, when appropriate
- Liaise with other Behaviour and Welfare staff, Teaching staff, Senior Leadership Team, Care Team and on-site therapy team as required
- Support Teaching staff in discussions with learners regarding behaviour incidents - to mentor students about how to manage their emotions and feelings, leading to better self-regulation and self-management
- Implement and monitor the bullying and behaviour policies across school to ensure consistency
- Advise and work with staff offering in-class support strategies

### Other Duties:

- Provide training to class staff around working with Behaviour in line with Wilds Lodge behaviour policy
- Provide an example of the commitment, hard-work and dedication needed to achieve excellence across all school areas throughout the tasks above

The post holder may be required from time to time to undertake other duties within the school/service as may be reasonably expected.

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This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties within the school/service as may be reasonably expected, without changing the general character of the duties or the level of responsibility entailed.

Wilds Lodge School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Due to this post having access to children, candidates will be required to undertake a DBS check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information.